

**Parkside Pre-School  
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28 January 2009

**MEMORANDUM**

**SUBJECT: New Daily Schedule for 2009/2010 School Year**

We have revised our basic daily schedule beginning with the 2009/2010 school year as follows:

Regular Morning schedule –		
Currently	...	9:00 AM to 11:30 AM
Beginning Next Year	...	9:00 AM to 12:00 Noon
Early Morning Drop-off –		
No Change	...	8:00 AM to 9:00 AM
Lunch Session –		
Currently	...	11:30 AM to 12:30 PM
Beginning Next Year	...	12:00 Noon to 1:00 PM
Extended Day –		
Currently	...	12:30 PM to 2:30 PM
Beginning Next Year	...	1:00 PM to 3:00 PM

Tuition schedules and extended day rates will not change from previously announced amounts.

Please direct any questions regarding this change to either Sharon or Gretchen.

Thank you.